Applicant Kit
‘DataFlow Verification Process’

Health Authority - Abu Dhabi (HAAD)

‘Your tool for a fast and easy application’
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“It is important that you provide accurate information and documents. Failing to do so will delay your processing and/or terminate your application.”

1. Getting Started

Verification requires between **30 to 35 working days** depending on the accuracy of the information and clarity of the documents you provide.

Before commencing your application, please read the following steps carefully:

1. Only a **passport copy** is accepted for identification
2. Make sure you apply for the DataFlow verification process **prior to** the evaluation phase of the HAAD registration process
3. The accuracy of **provided information** is essential to avoiding any delay and/or termination of your application
4. Before you start with your application, make sure you have **clear scanned copies** of the following:
2. Specifications

Consultants and Specialists

<table>
<thead>
<tr>
<th>Educational Qualifications</th>
<th>Experience</th>
<th>Other Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Educational Qualifications</td>
<td>Last 8 Years of Experience</td>
<td>Good Standing certificate from last home country’s licensing authority. Else, GSC issued from previous employer</td>
</tr>
<tr>
<td>Primary medical/dental qualification and relevant specialization qualification for applied profession</td>
<td>Limited to a maximum of 3 employers</td>
<td></td>
</tr>
<tr>
<td>1 Health License</td>
<td></td>
<td>Health License</td>
</tr>
<tr>
<td>Issued by the country’s regulatory body of most recent experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Good Standing Certificate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Issued by health regulator in the country of most recent experience or from last employer</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GP Dentists/Medical Practitioners/Medical Residents</strong></td>
<td></td>
<td></td>
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<tr>
<td>-----------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1 Educational Qualification</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primary medical/dental qualification</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Last 3 Years of Experience</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to a maximum of 3 employers</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1 Health License</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Most recent health license issued by the country’s regulatory body</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1 Good Standing Certificate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Issued by health regulator in the country of most recent experience or from last employer</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Nurses/Pharmacists/Allied Health Professionals/TCAM</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1 Educational Qualification</strong></td>
</tr>
<tr>
<td>Primary relevant qualification</td>
</tr>
<tr>
<td><strong>Last 3 Years of Experience</strong></td>
</tr>
<tr>
<td>Limited to a maximum of 3 employers</td>
</tr>
<tr>
<td><strong>1 Health License</strong></td>
</tr>
<tr>
<td>Most recent health license issued by the country’s regulatory body</td>
</tr>
<tr>
<td><strong>1 Good Standing Certificate</strong></td>
</tr>
<tr>
<td>Issued by health regulator in the country of most recent experience or from last employer</td>
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</tbody>
</table>
3. How to Apply

“It is important that you provide accurate information and documents. Failing to do so will delay your processing and/or terminate your application.”

1. Login & Signup

Go to https://www.dfhaad.com and log in

If you are not already registered, please sign up

2. Application Type and Sponsorship Information

Fill out Application Type and Sponsorship Information

3. Personal Details

Fill out personal details

4. Education Details

Fill out education details as per HAAD requirements

5. Health License Details

Fill out Certificate of Good Standing and Health License details

6. Employment Details

Fill out employment details

Click ‘Add More’ to list all relevant employment

7. Letter of Authorization

Print, sign and upload Letter of Authorization, and complete remaining information

8. CID/Staff Data Form

Print, complete and upload Staff Data Form (CID Form)

9. Review Application

Review your information and confirm by clicking ‘Next’

10. Application Submission

Choose preferred payment method

By clicking the checkbox, you will not be able to make any additional edits on your application

An email will be sent to you with your login details

Choose preferred payment method

By clicking the checkbox, you will not be able to make any additional edits on your application
## 4. Requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
</tr>
</thead>
</table>
| Consultants and Specialists              | 2 Educational Qualifications  
Last 8 Years of Experience - Maximum 3 employers  
1 Health License  
1 Good Standing Certificate               |
| GP Dentists/ Medical Practitioners/ Medical Residents | 1 Educational Qualification  
Last 3 Years of Experience - Maximum 3 employers  
1 Health License  
1 Good Standing Certificate               |
| Nurses/ Pharmacists/ Allied Health Professionals/ TCAM | 1 Educational Qualification  
Last 3 Years of Experience - Maximum 3 employers  
1 Health License  
1 Good Standing Certificate               |
| Additional Documents                      | Per each additional Education Qualification/Experience Certificate/Health License/Good Standing Certificate/Exam Certificate |
| Data and Report Transfer                  | Transferring applicant data and report that has been previously verified by the HAAD or any other health authority in the UAE |
Report Transfer Requirements:

If you have a Primary Source Verification report issued earlier by the DataFlow Group under the HAAD, DHA, MOH UAE or QCHP, kindly note that a transfer requirement will be applicable.

**Note:** Additional charges may apply if the submitted report does not meet HAAD PQR requirements

5. Track Your Application

Visit [www.dataflowstatus.com](http://www.dataflowstatus.com)

6. Appeal Process

In cases of ‘Negative’ or ‘Unable to Verify’ applications, please visit [www.dataflowgroup.com/support](http://www.dataflowgroup.com/support)

7. FAQs

**English:** [www.dataflowgroup.com/HAADFAQ](http://www.dataflowgroup.com/HAADFAQ)

**Arabic:** [www.dataflowgroup.com/HAADFAQar](http://www.dataflowgroup.com/HAADFAQar)
8. Contact Details

Visit: www.dataflowgroup.com/support

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